

**ALLEN COUNTY SOLID WASTE MANAGEMENT DISTRICT**  
**Board of Finance Meeting**  
**Tuesday January 26, 2010**

**Present:**

Chair: Linda Bloom, Vice Chair: Don Gerardot, Secretary Bill Brown, Tom Henry, Karen Goldner, Maye Johnson

Also Present:

Tony Burrus: Director; Bill Fishering: District's Attorney

**Call to Order**

**Linda Bloom:** Called the meeting to order at 10:33 a.m.

**Tony Burrus:** In your packet you'll find the outline of Reserve Deposits that we have in the Rainy Day Fund. Technically we can't have a Rainy Day Fund because we are not a taxing unit. But if there were a disruption in receiving funds, it would take at least eighteen months to readdress how to pay and continue our programs.

**Linda Bloom:** Let's call it the Reserve Fund.

**Carol Strauss:** In 2009 the funds were kept secure. The interest rates for treasury notes, which we invested heavily in previously, fell to below one percent in some cases. Instead new investments were made in both CD's and Money Markets. Funds invested in money markets were invested for a short term – waiting for interest rates to improve. Or in circumstances where the funds would be needed soon, we utilized money markets because there is no penalty for withdrawal.

Interest received in 2009 totaled \$ 94,957 down from 2008 interest of \$ 126,000. Still the amount of interest seems impressive, but many of the maturing investments were invested in previous years of higher rates. Investments that I made in 2009 will earn an average of 2%. Investments in 2008 earned an average of 3.7, and 4.5 in 2007.

In 2009 the Reserve Fund was used for several large expenditures: the ice storm cleanup and the construction of our new building.

**Bill Brown:** I motion to accept the Financial Report

**Don Gerardot:** 2<sup>nd</sup> the motion

**Motion passed: 6/0/0**

**Bill Brown:** motion to close Finance Meeting

**Don Gerardot:** 2<sup>nd</sup> the motion

**Motion passed: 6/0/0**

Tuesday, January 26, 2010

**Board Meeting:**

Approval of December Meeting Minutes

**Maye Johnson: Motion to approve December minutes.**

**Don Gerardot: 2<sup>nd</sup>**

**Motion passed 6/0/0**

**EMPLOYEE HANDBOOK**

**Tony Burrus:** You have a copy of our proposed handbook. We have made some changes in talking with our attorney and adopted a defined disciplinary policy and a grievance policy. Both of the policies we've included mirror Allen County's policies.

**Karen Goldner:** Does the Ethics Policy also mirror the County's policy?

**Tony Burrus:** Yes, it does.

**Tom Henry:** Motion to accept the Employee Handbook.

**Bill Brown:** 2<sup>nd</sup>

**Motion passed: 6/0/0**

**DIVERSION CREDIT ORDINANCE**

**Tony Burrus:** The Diversion Credit Ordinance is just for introduction today. Please review the ordinance. It has a few changes that are marked. The original ordinance was created and adopted in 1993. Changes were made to that ordinance in 2000 or 2002. Please call me with any questions you may have before the next meeting. At the next meeting in February we hope to get the ordinance on the agenda for final adoption.

**Linda Bloom:** So we'll review and vote on the ordinance in the next meeting?

**Tony Burrus:** Correct.

**DIRECTORS REPORT:**

**Tony Burrus:** Christmas tree recycle is finished and we've completed grinding at all the lots.

Our calendar of events will be emailed to each of you. It included Trash 2 Treasure, Tire Amnesty Day, Tox Away Day and many other events including

some Household Hazardous Waste Pickups in special circumstances from the community.

Website Statistics are starting slow this year but the statistics from last year show impressive numbers.

The building is nearly complete: it is under roof and once the doors are installed, it can then be heated from the pad. They have given an aggressive completion date of the end of January – weather dependant.

Our CAC or Citizens Advisory Committee will meet February 18 in conference Room 1 of Room 200. Participants include various citizens and industry leaders. The committee will look at our programs and brainstorm ideas about our plans. One of our drop-off-sites closed recently. We were informed by the landlord at the South location that he wanted us off the lot.

**REVIEW OF CLAIMS:**

**Don Gerardot:** Motion to Pay Claims

**Bill Brown:** 2<sup>nd</sup>

**Motion passed 6/0/0**

Meeting Adjourned: 10:57 a.m.